

Conditions of Exhibiting

DEFINITIONS in these conditions:

“The Organiser” means Foodstuffs (N.Z.) Limited

“The Exhibitor” means the company exhibiting and includes employees, agents or contractors for the Exhibitor

“The Owner” means the manager of the event venue, H3 Group or Claudelands.

TERMS

By completing the online Exhibitor registration form you are deemed to have agreed to these terms and conditions.

The Organiser reserves the right to amend these terms and conditions in its sole discretion including in order to comply with any laws or requirements of the Owner of the event venue.

INVITED EXHIBITORS

Foodstuffs Expo is an invitation only exhibition and all exhibitors are pre-approved Foodstuffs suppliers. The Organiser reserves the right to cancel any booking made by any party not invited to register.

PAYMENT

An invoice will be generated and emailed to the Exhibitor’s company the following month from Expo. Invoicing will include additional charges such as chiller storage.

Unless notified otherwise, site payments to the Organiser by the Exhibitor do not include the following;

Insurance, specialised power, telephone/internet line[s], plumbing, specialist lighting, all of which shall be the responsibility of the Exhibitor.

Any incidentals incurred over the duration of Expo e.g. safety equipment, consumables, damage to venue etc. will be on-charged to the supplier by the Organiser following the event.

CANCELLATION POLICY

The Exhibitor is responsible for notifying the Organiser with an intent to cancel as soon as possible. Terms of cancellations are as follows and should charges apply, the company will be invoiced accordingly.

- More than 3 months or before 5th December 2024 [no charges apply]
- More than 2 months or before 5th January 2025 [50% of stand cost]
- Less than 2 months or after 6th January 2025 [100% of stand cost]

AMENDMENTS TO STAND SIZE OR PLACEMENT

The Organiser reserves the right to adjust the placement of Exhibitor stands once confirmed if operational or logistical challenges arise. The Organiser will mitigate the impact to the Exhibitor where possible and communicate any changes in a timely manner.

At the request of the Exhibitor and following confirmation of booking the Exhibitor may adjust the size of their stand based on inventory availability. Should there be an amendment required at a lesser value than the original booking, the following penalties apply:

- More than 3 months or before 5th December 2024 [no charges apply]
- More than 2 months or before 5th January 2025 [50% of price difference in stand cost]
- Less than 2 months or after 6th January 2025 [original booking price applicable]

STAND CONSTRUCTION

The Exhibitor shall not without the prior written permission of the Organiser display, exhibit or demonstrate any product or service which does not, in the opinion of the Organiser, fall within the subject matter of the event, or has not received ranging approval from the Organiser.

The Exhibitor shall not paint, mark or damage the floors, carpet flooring, walls or any other part of the Owners premises as the Exhibitor shall be responsible for the cost of any repairs or reinstatement under this clause. The Exhibitor may not use any tape on the floor apart from tape that has been approved by the Owner prior to the commencement of the show.

The Organiser reserves the right to approve any exhibit or stand and may require the removal of a stand or exhibit on a stand at its absolute discretion.

The Organiser shall not be liable for any losses or damages arising, whatsoever as a result of exercising its control under this clause.

The Exhibitor shall not construct a display stand higher than the partitioning walls [2.3metres] except with the prior approval of the Organiser. The exhibitor must acknowledge Health & Safety worksite mode practice in place for the build and breakdown of the show.

ELECTRICAL CONTRACTOR

All electrical work is arranged and controlled by Showlight & Power. Any other electrical contractor working on behalf of an Exhibitor must discuss needs and requirements with Showlight & Power before commencing any work. All electrical appliances and leads used in the venue by the exhibitor must be tagged and tested.

EXHIBITOR INDEMNITIES

All Exhibitors must be identified by an official security name tag. Any representative, who replaces a registered attendee, must report to the Expo Info Desk for formal identification by a fellow employee. Their business card must be presented and an official security name tag will be issued. Non-compliance means no admission. SECURITY NAME TAGS MUST BE WORN AT ALL TIMES.

The Exhibitor shall ensure that the name tags supplied for the exclusive use of the Exhibitor are not used by

unauthorised persons or otherwise used to admit people into the exhibition who are not working for the Exhibitor on the Exhibitors stand.

The Exhibitor shall keep its stand open for display and staffed by competent representatives during show hours as determined by the Organiser.

The Exhibitor shall at all times, including in regard to all plant, equipment and machinery used in connection with its stand, comply with all laws, regulations, Government orders and codes of practice to ensure the safety of the Employees of the Exhibitor, the Organiser and the Expo visitors.

DANGEROUS GOODS

The Exhibitor shall not bring into the exhibition site any dangerous goods, unless the Organiser and Owner are notified in advance and the Exhibitor agrees to indemnify the Organiser and Owner, for all claims, costs and liabilities arising directly or indirectly from the actions of the Exhibitors, its employees, invitees and Expo visitors. Notification must include the type of goods and quantity. (Refer to Appendix 1: Fire Hazard Categories List).

LIABILITY AND INSURANCE

To the extent permitted by law, the Exhibitor indemnifies the Organiser and the Owner against any liability, loss, expense or claim arising from the Exhibitor's use of the venue or breach of these terms and conditions (including any use or breach by the Exhibitors agents, contractors, employees or licensees). The Exhibitor must maintain reasonable public liability insurance.

GENERAL

The Organiser may in its absolute discretion refuse any person entry for good cause to the Expo.

The Exhibitor may not sublet, assign, share or part possession with the stand except with the prior written permission of the Organiser.